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MEMORANDUM

Respecting Higher and Permanent Teaching Certificates

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MEMORANDUM

Respecting Higher and Permanent Teaching Certificates

SECTION I.—INTERPRETATION.

In this memorandum,—

1. "statement of successful teaching experience" shall mean a statement from the inspector concerned, on a form furnished by the Department showing that the applicant has taught successfully for at least two years in the public, separate or continuation schools of Ontario, the grade or grades, or the subject or subjects for which the Interim certificate is valid.

2. "inspector's recommendation" shall mean a report by the inspector, on a form furnished by the Department, in which the granting of the Permanent certificate under consideration is definitely recommended.

3. "credit for successful teaching experience" shall mean that the holder of an Interim Second Class certificate who is proceeding to a Permanent Second Class certificate or the holder of an Interim First Class certificate who is proceeding to a Permanent First Class certificate or the holder of an Interim or a Permanent Second Class certificate who is proceeding to an Interim First Class certificate may substitute evidence of years of successful teaching experience,—

(*a*) *two* for each Grade XIII (Upper School) certificate required for admission to a Normal School, or

(*b*) *three* for each certificate of successful attendance at an approved Departmental summer school course for teachers; or

(*c*) for any combination of (a) and (b).

4. "evidence of years of successful teaching experience" in clause (3) of this Section shall mean a statement from the inspector concerned showing that the applicant has taught successfully for the number of months therein specified in the public, separate, or continuation schools of Ontario the grade or grades, subject or subjects which the applicant is qualified to teach.

5. "approved Departmental summer courses" are,—

(*a*) Elementary and Intermediate Agriculture; Elementary, Intermediate and Supervisor's Art and Crafts; Elementary Type A and Type B Industrial Arts and Crafts; Audio-Visual Aids (taken after September 1st, 1946); Opportunity and Speech Correction Auxiliary; Part I and Part II Elementary Commercial; Elementary and Intermediate Guidance; Elementary Type B and Type C Home Economics; Elementary, Intermediate and Supervisor's Physical and Health Education; Part I and Part II Primary Methods; Elementary Type B, Intermediate Type B and Supervisor's Vocal Music.

(*b*) additional Departmental summer courses approved by the Minister.

6.. "approved one-year training courses for teachers in addition to the successful completion of a one-year Normal School course" are,—

(*a*) Intermediate Home Economics; Intermediate Industrial Arts and Crafts; High School Assistant's; Librarian's; English-French one-year Model; Teacher of the Deaf; Primary School Specialist's;

(*b*) additional one-year training courses approved by the Minister.

SECTION II.—PERMANENT SECOND CLASS CERTIFICATES.

1. An applicant for a Permanent Second Class certificate is required to submit,—

(*a*) an Interim Second Class certificate; and

(*b*) a statement of successful teaching experience; and

(*c*) evidence of the successful completion of an approved one-year training course for teachers in addition to the successful completion of a one-year Normal School course.

2. An applicant may substitute for the requirements under clause 1 (c) of this Section,—

(*a*) Grade XIII (Upper School) certificates in English literature, English composition and any two additional Grade XIII (Upper School) papers chosen from the list prescribed for admission to a Normal School which shall include in case of a language standing in both papers (in case of French-speaking teachers, English literature, English composition, French literature, and French composition); and

(*b*) evidence of the successful completion of two approved Departmental summer or winter courses; and

(*c*) the certificate obtained through the successful completion of the Departmental Summer Course in Education.

3. An applicant may substitute credit for successful teaching experience as specified in clause 3 of Section I for requirements prescribed in clause 2 (*a*) and clause 2 (*b*) of Section II.

SECTION III.—PERMANENT FIRST CLASS CERTIFICATES.

1. An applicant for a Permanent First Class certificate is required to submit,—

(*a*) an Interim First Class certificate; and

(*b*) a statement of successful teaching experience; and

(*c*) evidence of the successful completion of an approved one-year training course for teachers in addition to the successful completion of a one-year Normal School course.

2. An applicant may substitute for the requirements under clause 1 (c) of this Section,—

(*a*) the certificate obtained through the successful completion of the Departmental Summer Course in Education; and

(*b*) evidence of the successful completion of,—

(i) a one-year Ontario university course more advanced than Grade XIII and approved by the Minister, one of the subjects of which course shall be English (in case of French-speaking teachers two of the subjects shall be English and French); or

(ii) five courses at an Ontario university or at Ontario universities in subjects approved by the Minister and more advanced than Grade XIII. One of these subjects shall be English (in case of French-speaking teachers two of the subjects shall be English and French); or

(iii) five Departmental summer courses approved by the Minister (see clause 5, Section I); or

(iv) any courses five in number chosen from among the courses specified in (ii) and (iii). One of the university courses shall be English (in case of French-speaking teachers one of the university courses shall be English and if two are chosen the second shall be French).

3. An applicant may substitute credit for successful teaching experience as specified in clause 3 of Section I for requirements specified in clause 2 (b) of Section III.

SECTION IV.—PERMANENT KINDERGARTEN PRIMARY CERTIFICATE.

1. An applicant for a Permanent Kindergarten-Primary certificate who holds an Interim Kindergarten-Primary certificate obtained through one year's attendance at a Normal School in Ontario shall submit,—

(*a*) an Interim Kindergarten-Primary certificate; and

(*b*) a statement of successful teaching experience; and

(*c*) Grade XIII (Upper School) certificates in English literature and English composition; and

(*d*) evidence of the successful completion of approved Departmental summer courses in any two of Elementary Art and Crafts, Elementary Vocal Music; Part I and Part II Primary Methods.

2. An applicant may substitute credit for successful teaching experience as specified in clause 3, Section I for the requirements prescribed in clause 1 (c) and 1 (d) of Section IV.

SECTION V.—PERMANENT PRIMARY SCHOOL SPECIALIST'S CERTIFICATE.

An applicant for a Permanent Primary School Specialist's certificate shall submit,—

(*a*) an Interim Primary School Specialist's certificate; and

(*b*) a statement of successful teaching experience.

SECTION VI.—SECOND CLASS TO INTERIM FIRST CLASS CERTIFICATES.

1. The holder of an Interim or Permanent Second Class certificate will be granted an Interim First Class certificate upon submitting evidence that he has fulfilled the requirements for admission to the First Class course given in an Ontario Normal School.

2. An applicant may substitute evidence of years of successful teaching experience as specified in clause 3 of Section I for the requirements prescribed in clause 1 of Section VI.

SECTION VII.-THIRD CLASS OR KINDERGARTEN PRIMARY TO INTERIM SECOND CLASS CERTIFICATES.

The holder of an Interim or Permanent Third Class certificate obtained by attendance at a Model School, or the holder of an Interim or Permanent Kindergarten Primary certificate obtained through one year's attendance at Normal School, will be granted an Interim Second Class certificate upon submitting,-

(a) an Interim or Permanent Third Class certificate or an Interim or Permanent Kindergarten Primary certificate; and

(*b*) a statement of successful teaching experience as specified in clause 1 of Section I, and

(*c*) certificates that he has successfully completed Grades XI and XII (Middle School) courses in English, history, mathematics and science (in case of French-speaking teachers English, special French, history and mathematics); and

(*d*) certificates that he has passed ten Normal School Annual Examination papers (in case of French-speaking teachers those of the University of Ottawa Normal School).

2. An applicant may submit Grade XIII (Upper School) certificates,—

(*a*) in English literature and English composition in lieu of evidence of the successful completion of the Grades XI and XII (Middle School) course in English;

(*b*) in French literature and French composition in lieu of evidence of the successful completion of the Grades XI and XII (Middle School) course in special French;

(*c*) in history in lieu of evidence of the successful completion of the Grades XI and XII (Middle School) course in history;

(*d*) in *one* of algebra, geometry, trigonometry or trigonometry and statics in lieu of evidence of the successful completion of the Grades XI and XII (Middle School) course in mathematics;

(*e*) in *one* of physics, chemistry, botany, zoology in lieu of evidence of the successful completion of the Grades XI and XII (Middle School) course in science.

SECTION VIII.—MILITARY SERVICE.

For purposes of this memorandum an applicant for an Interim or Permanent Second Class certificate or an Interim or Permanent First Class certificate who submits evidence of an honourable discharge from active service in His Majesty's forces may substitute evidence of months of active service,—

(*a*) *six* for each Grade XIII (Upper School) certificate required for admission to the First Class course given in a Normal School; or

(*b*) *ten* for each certificate obtained through attendance at an approved Departmental summer course; or

(*c*) *ten* for the certificate in Education; or

(*d*) for any combination of (*a*) (*b*) and (*c*).

SECTION IX.—INSPECTOR'S RECOMMENDATION.

A permanent certificate shall not be granted unless the inspector in his report to the Minister recommends the applicant as prescribed in clause 2 of Section I.